



OTU ASSOCIATION INC ANNUAL GENERAL MEETING

Minutes of the meeting held at

**Toorak Services Club
72 Clendon Road
Toorak**

**1600hr
Wednesday 14th September 2016**

Minutes

1. ATTENDANCE

1.1 Present

Frank Miller, Brian Cooper, Ray Elder, Robin Hunt, Neil Leckie, Alan Brimelow, Ian Kelly, Peter Don, Rob Youl, Harry Moyle, and Bernie Gleeson.

1.2 Apologies

1.2.1 Apologies:

John Gratton and Peter Vincent.

1.2.2 Apologies and nominating the Chairman, Frank Miller as proxy:

Gerry Garard, Phil Warwick, Kevin Dillon, Colin Scott, Max Fitzgibbon, Russ Henderson, Brian Vale, Lindsay Hartshorne, Michael Hewitt-Gleeson, Marcus Blackmore, Ian Tucker, Dan Mc Daniel, Ian Bloodworth, and Matt Fawkner.

1.2.3 Apologies and nominating the Secretary, Bernie Gleeson as proxy:

Nick Callinan, Graeme Chester, and Brian McCarthy.

The Chairman noted that a quorum had been achieved.

2. PREVIOUS MINUTES

The minutes of the Annual General Meeting held on Wednesday 2nd September 2015, were circulated prior to the meeting.

That the minutes, be accepted as a true and correct record

Brian Cooper/Robin Hunt **AGREED**

3. REPORTS

3.1 Chairman's Report (Frank Miller)

Frank Miller tabled the 2015-16 Chairman's report. A copy is attached as Appendix 1.

That the Chairman's Report be received:

Frank Miller/Ray Eder **AGREED**

3.2 Treasurer's Report (Ray Elder)

National Accounts

The Financial Statements and the associated Auditor's Report are attached at Appendix 2 for the year ended 30 June 2016 for Officer Training Unit Association ("National").

As has been forecast in recent monthly accounts, the Association has enjoyed an improved financial performance for the year ended 30 June 2016, as compared to that of the previous financial year. This has arisen because of an improvement in revenue (\$1806.93), and a marked decrease in expenditure (\$12754.91). The result has been a net profit of \$6640.05 for the year ended 30 June 2016 as compared to a loss of \$7921.79 in the previous year.

In June, funds received were almost entirely subscriptions for the 2016/2017 year, and the major expenditure was the payment of rebates due to the various State Chapters.

The Association remains financially very sound. As you will see from the Balance Sheet, the Net Assets of the Association totalled \$54261.07 at 30 June 2016, as compared to \$47621.02 as at 30 June 2015.

We are all aware that we must keep a close eye on the financial position of the Association over the next few years to ensure that it remains a viable entity.

The meeting approved the National financial statements, as at 30 June 2016, for submission to the Auditor for the Annual Audit.

The Chairman undertook to write to the Auditor to thank him for his assistance.

That the Treasurer's Report be received:

Ray Elder/Neil Leckie **AGREED**

3.3 Membership Report (Graeme Chester)

Graeme advised that the number of financial members had increased from 491 last year to 530 at the present time, which may be attributable to the flow on from the 50th Anniversary celebrations in Canberra last year, and the 1/70 Class Reunion in Melbourne earlier this year.

Since the automated reminder email was sent out we have had around 60 members pay their membership for 16/17 via PayPal over the last couple of days.

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Roger Nation has done some 'back end' sorting of the database and of the 1988 members recorded:

- 1804 are Scheyville graduates
- 11 are Sydney University Regt graduates
- 68 are OCS overflow graduates
- 29 are DNG
- 8 are widows
- 68 are staff (who has had some contact with the Association)

MEMBERSHIP DATABASE DETAILS AS AT 30 JUNE 2016

Number of Graduates	1880			
Number on Database (Incl DNG/Staff)	1988			
Number Financial		497		
Number Honorary		25		
Widows		8		
Number Deceased			163	
Number Un-financial (Not Renewed)			1130	
Number Un-financial (Do Not Contact)			165	
Totals	1880	1988	530	1458

Percentages:

Of the names on database 26.7% are financial/honorary/widow.

Of the names on the database 8.2% are deceased.

Of the names on the database 56.8% are un-financial (not renewed).

Of the names on the database 8.3% are un-financial (do not contact).

That the Membership Report be received:

Frank Miller **AGREED**

3.4 Scheyvillian Editor's Report (Neil Leckie)

The Scheyvillian Editor's report is contained at Appendix 3.

That the Scheyvillian Editor's Report be received:

Neil Leckie/Bernie Gleeson **AGREED**

3.5 Webmaster (Ian Kelly)

Ian Kelly, having recently taken over from Roger Nation as the Webmaster, briefed the meeting on the details of the handover.

That the Webmaster's Report be received

Ian Kelly/Bernie Gleeson **AGREED**

3.5 QM (Peter Don)

Peter Don who recently took over the QM function from Roger Nation updated the meeting on the status of the current Q stock holdings. The meeting agreed that the cost of the new batch of OTU Ties would be \$28 including postage.

That the QM's Report be received

Peter Don/Bernie Gleeson **AGREED**

4. STATE/TERRITORY REPORTS

Victoria was the only state to present a report. Other States/Territory forwarded reports by email. The State/Territory Reports are included at the following Appendices.

- a. Appendix 4 - Queensland.
- b. Appendix 5 - New South Wales.
- c. Appendix 6 - Victoria.
- d. Appendix 7 - Tasmania.
- e. Appendix 8 - South Australia.
- f. Appendix 9 - Western Australia.
- g. Appendix 10 - Australian Capital Territory.

5. ELECTION OF OFFICE BEARERS

All positions were declared vacant. Previous incumbent office bearers, nominated prior to the meeting for re-election.

The Chairman declared the following elected:

Chairman;	Frank Miller
Deputy Chairman;	Brian Cooper
Treasurer;	Ray Elder
Secretary;	Bernie Gleeson
Youth Leadership;	Frank Miller
Membership;	Graeme Chester
Scheyvillian;	Neil Leckie
Webmaster;	Ian Kelly
QM;	Peter Don
Members;	Robin Hunt
	Rob Youl.
	Alan Brimelow

6. GENERAL BUSINESS

6.1 Life Memberships

The following members were nominated by Frank Miller, approved by the Meeting, and subsequently awarded Life Memberships:

- a. Mick Hart (2/69).
- b. Wal Hall (2/69).
- c. Dennis Townsend (2/70)
- d. Gary Vial (3/69)
- e. Frank LeFaucheur(1/71), and
- f. Peter Hateley.

6.2 Motion of Appreciation of Chairman

Robin Hunt moved a motion of appreciation for the Chairman, Frank Miller, for his leadership and efforts in providing direction for the National Executive for the past year. His comments were soundly endorsed by all committee members present.

There being no further business, the meeting closed at 1652hr.

Bernie Gleeson
Secretary
3/69

Appendix:

1. Chairman's Report.
2. Treasurer's Financial Statements, including Auditor's Report.
3. Scheyvillian Report.
4. Queensland State Report.
5. New South Wales State Report.
6. Victoria State Report.
7. Tasmania State Report.
8. South Australia State Report.
9. Western Australia State Report.
10. Australian Capital Territory Report.

Appendix 1

OTU ASSOCIATION OF AUSTRALIA

NATIONAL CHAIRMAN'S REPORT 2015-2016

It is pleasing to report that the Association has posted another successful year. No doubt one of the highlights was the celebration of the 50th anniversary of the commencement of the 1965 – 72 National Service scheme. This was held at the Australian War Memorial, Canberra on 30 June 2016. It started with the march past of some four hundred national servicemen from both the NSAA and OTU. Fittingly, the parade was headed by Brig David Webster (1/65) and the salute taken by Major General Paul Irvine (2/72).

The commemoration service guest of honour was Governor General Sir Peter Cosgrove. Speeches were also given by the Director of the AWM, Dr Brendan Nelson, the President of the NSAA, Major Earl Jennings, former deputy PM Tim Fischer and (3/66) and OTU Chairman, Frank Miller. Following the service we adjourned to the Ainslie Aussie Rules Football Club for a finger food lunch and fellowship.

May I record here my sincere appreciation for all the work done by the NSAA in helping organise this fine event. Specifically I would like to thank their secretary, Noel Moulder. It was a pleasure working with him.

From the lunch a number of Scheyvillians and partners adjourned to RMC Duntroon where we inspected the OTU Honour Boards and other memorabilia in the Cadets' Mess (the Cadets were on vacation at the time). We also visited the Museum there and saw more of our material and records. The Chapels were also points of much interest.

For the evening a mixed dining in night was held at the Canberra Golf Club. Tim Fischer (3/66) was guest speaker. We are most grateful to Wal Hall and the ACT Chapter for a memorable evening. The commemoration of this fifty year milestone was an undoubted success

Two weeks later Class 1/65 held a special reunion in Brisbane to celebrate the fifty years since they marched into Scheyville.

Our affiliation with the NSAA remains firm. As OTU chairman I attended two national Council meetings – one in Canberra last year and the other, this year, in Perth. We are particularly indebted to this body for the splendid monument to national service adjacent to the Australian War Memorial. The fitting commemoration of the 50th anniversary for the second NS scheme would not have been possible without their positive participation.

The Association's work on youth development continued with a number of contributions being made by different States/Chapters. Foremost amongst these was, once more, the Lord and Lady Somers camps held in January at Somers on Victoria's Westernport Bay. This year we both directly and indirectly sponsored a total of eighteen young men and women to this outstanding week of self-discovery.

It is most gratifying to report that the number of financial members actually increased year on year. This is thought to be attributable to be a number of factors. The success of the 50th anniversary celebrations, the increasing enthusiasms with which class reunions have been embraced, and the excellent work carried out by membership officer Graeme Chester. We are grateful indeed for Graeme's valued input.

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For the first time a Class Reunion (1/70) was combined with the Victorian Chapter dinner and ANZAC Day march. The weekend was an outstanding success.

Throughout the Association regular luncheons and other social functions are held. Scheyvillians once more marched under the OTU banner in the Melbourne, Sydney, Brisbane, Perth and Adelaide ANZAC Day commemoration parades. As already mentioned, Class Reunions continue with great enthusiasm.

Having recovered from the costs associated with the 2013 national reunion, the Association's finances remain robust. Rebates have been paid to the states for both youth development sponsorships and other appropriate activities – including fellowship. More importantly, a financial projection for the next six years has been produced in order that funding for that period may be carefully managed. Sincerest thanks go to Treasurer Ray Elder for his excellent work in this capacity.

Work on significantly upgrading the website was completed – the result being far more user-friendly and effective source of information for all Scheyvillians. Webmaster Roger Nation has advised he will be standing down from this role come year 16/17. May I record here our sincere thanks for the outstanding job Roger has done in this capacity and, in the past, as Secretary.

The year saw another three first class issues of our news magazine “The Scheyvillian”. These are always of great fascination and, clearly, a large amount of work has gone into their preparation. We are most grateful once more to Neil Leckie for his diligent work as editor. Neil's role as Memorabilia Officer was highlighted to those who visited RMC on the day of the commemoration parade. It is gratifying to see that so many of our unit Honour Boards are held in such prominence in the Cadets' Mess and that our other “valuables” are well on display in the museum section. Thanks, too, to Neil for all his effort in this portfolio.

I am also indebted to Bernie Gleeson for his fine work as Secretary over the year. He has produced accurate minutes for our Executive meetings and has carried out all duties methodically and diligently.

Deputy Chairman Brian Cooper has made a strong contribution. His knowledge of the Association, and the Army combined with his drive and enthusiasm, have proven valuable indeed. Many thanks for your help Brian.

Committee members Robin Hunt, Peter Don, Rob Youl and Alan Brimelow are each thanked for their positive input to the smooth running of the Association over the year. Their efforts have also been very much appreciated.

Our organisation, formed in the mid 'eighties to celebrate “The Scheyville Experience”, looks to the next twelve months with eager anticipation.

Frank Miller.
National Chairman.
4/67

Appendix 2

OTU National

Balance Sheet

As at 30 June 2016
Consolidated sub accounts

	This Year	Last Year
ASSETS		
CURRENT ASSETS		
NAB Trading Account	13,341.39	27,324.18
NAB Fixed Deposit	52,940.58	52,246.09
Debtors	919.60	4,698.33
Prepayments	1,452.00	
Loan OTU Vic		420.00
TOTAL CURRENT ASSETS	68,653.57	84,688.60
TOTAL ASSETS	68,653.57	84,688.60
LIABILITIES		
CURRENT LIABILITIES		
Youth Leadership Donations	5,632.50	7,315.95
Trade Creditors	100.00	6,251.63
Other Creditors	610.00	4,700.00
Subscriptions In Advance 2015/16		8,400.00
Subs In Advance 2016/2017	8,000.00	
50th Anniversary Canberra Dinner		10,400.00
Subs in Advance 12017/2018	50.00	
TOTAL CURRENT LIABILITIES	14,392.50	37,067.58
TOTAL LIABILITIES	14,392.50	37,067.58
NET ASSETS	54,261.07	47,621.02
EQUITY		
Retained Earnings	54,261.07	47,621.02
TOTAL EQUITY	54,261.07	47,621.02

OTU National

Trading Profit and Loss Statement

For the year ended 30 June 2016
Consolidated sub accounts

	This Year	This Year	Last Year
SALES			
Subscriptions Received	23,225.00		24,900.00
Q Sales	904.00		471.00
Sundry Income	86.70		0.00
Interest Received	694.49		1,082.26
TOTAL SALES		26,585.19	24,778.26
GROSS PROFIT		26,585.19	24,778.26
 OVERHEAD EXPENSES			
Bank Charges	0.00		2.50
Dedication Booklet (NSAA)	0.00		1300.00
Filing Fees	54.40		53.00
Insurances	2,563.00		2,523.99
National Council Meeting Costs	185.80		3,735.09
Pay Pal Costs	384.28		265.94
Phillip Island VV Memorial	250.00		0.00
Postage	335.43		231.65
Rebates to State Chapters	5,040.00		4,700.00
Q Purchases	314.75		126.50
Reunion 2013	0.00		(350.00)
Reunion Tapes	380.00		0.00
Scheyvillian Costs	090.70		3,246.65
Scheyville - History Of	0.00		,370.00
State Chapter Subsidies - Fellowship	0.00		4800.00
State Chapter Subsidies - Youth Leadership	120.00		844.60
Subsidies - 50th Anniversary Canberra	2512.00		930.00
Sundry expenses	415.00		83.00
Subscriptions and Memberships	610.00		3,173.50
NSA Subscriptions	1422.00		0.00
Website Maintenance	857.02		5,563.63
Wreaths & Funerals	410.76		100.00
TOTAL OVERHEAD EXPENSES		(19,945.14)	(32,700.05)
NET PROFIT		6,640.05	(7,921.79)

**Independent Auditor's Report
to the members of
Officer Training Unit Association (National)**

Report on the Financial Statements

I have audited the accompanying two pages of Financial Statements, being a special purpose financial report, of the Office Training Unit Association (National), which comprises the Balance Sheet as at 30 June 2016 and the Trading Profit and Loss Statement for the year ended 30 June 2016.

Committee's Responsibility for the Financial Statements

The Committee of the Association is responsible for the preparation and fair presentation of the Financial Statements, and has determined that the accounting policies are appropriate to meet the needs of the members. The Committee's responsibilities also include:

- (1) Designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the Financial Statements, so that the Financial Statements are free from material misstatement, whether due to fraud or error,
- (2) Selecting and applying appropriate accounting policies, and
- (3) Making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

My responsibility is to express an opinion on the Financial Statements based on my audit. No opinion is expressed as to whether the accounting policies are appropriate to meet the needs of all members. I conducted my audit to obtain reasonable assurance as to whether the Financial Statements are free from material misstatement

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the Financial Statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatements in the Financial Statements, whether due to fraud or error. In making those risk assessments, I have considered the level of internal control required in maintaining the financial records of the Association, and have designed audit procedures that are appropriate in this circumstance. An audit also involves evaluating the appropriateness of the accounting policies used, and the reasonableness of accounting estimates made by the Committee, as well as evaluating the overall presentation of the Financial Statements.

The Financial Statements have been prepared for distribution to members for the purpose of fulfilling the Committee's fiduciary responsibilities. I disclaim any assumption of responsibility for any reliance on this Report or on the Financial Statements to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

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I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Independence

In conducting my audit, I have complied with the independence requirements of Australian professional ethical pronouncements.

Auditors' Opinion

In my opinion, the Financial Statements of the Officer Training Unit Association (National), presently fairly, in all material respects, the financial position of the entity as at 30 June 2016 and of its financial performance for the year ended 30 June 2016, in accordance with common accounting practices used by small associations.

Signed by David Burke this 9th day of August 2016



David Burke - Fellow NTAA, Fellow of the Institute of Public Accountants
Practising Accountant
25A Tennyson Street
Carrum, VIC 3197

Appendix 3

SCHEYVILLIAN EDITOR'S REPORT

The Scheyvillian

As in past years, since the 2015 National Council I have produced three issues of The Scheyvillian: August, December and April. The next issue for 2016 will be in August in time for details to be given for Vietnam Veterans Day. The members continue to provide articles of interest and therefore I am able to produce 36 or 40 page newsletters, being the maximum weight for the postage rate.

Memorabilia – OTU

I continue to receive bits and pieces of OTU Memorabilia, mostly photographs. I now have access to the Website and have recently added photographs from Classes 1/71, and Portsea Classes 2/72 and 1/73.

I received from Tony Sonneveld's collection a number of VHS tape recordings dealing with the 1993 and 2003 National Reunions, and also a National Parks interview series. All these tapes are now on DVD.

As I did not have access to the correct type of video camera, the National Parks interviews that are on 17 tapes needed to be recorded on DVD to find out what was on them. There are now 17 DVDs, but these are now being re-recorded onto 10 DVDs with all interviews of the same person on one DVD rather than, as they were in their original tapes, in some cases spread over three tapes. Once the final recordings are done the availability of these tapes will be advised through The Scheyvillian and the Website, and copies can be made available to members.

Memorabilia – RMC

Major Geoff Lever from the Army History Unit was posted as the new manager of the RMC Museum. Unfortunately Geoff is now undergoing treatment for pancreatic cancer. His role with the museum has been downgraded to that of a project officer. The new (acting) manager is Maj David Bucholtz of the AHHU. In our discussions on the telephone and by email, David advised me that:

- The museum is closed and likely to stay that way for another 12 months.
- All items have been temporarily stored in library building.
- All old cupboards have been "re-homed" except for the OTU cabinet.
- A works request is being prepared to paint and replace floor coverings.
- The staff are developing an exhibition plan and will be seeking input by way of stories, images and artefacts.
- The Museum Staff (ARes) will be: Manager (MAJ), Archivist (MAJ), WO2, SGT, CPL, and Volunteers-3. Would welcome many more.

A Strategic Plan has been raised is attached at Annex A.

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The concept for the museum is one of a timeline where all officer training establishments will be placed in their appropriate time. The aim of the museum is to show the life of a junior officer rather than be a repository for General's uniforms and accoutrements.

The OTU Cabinet, suitably identified, will be used in the hallway outside the museum.

DNGs:

There are a large number of people who went to Scheyville who may not be aware of the existence of the OTU Association. They may not be interested in joining us, but they must all have some good stories to tell. From the information I have available in the OTU Memorabilia I have recently started making a list of the names DNGs. For those classes with March-In photographs available it is easy to find them. For those classes without these photographs, it will be a matter of finding out names from those who did graduate e.g. Joe Bloggs was my next door neighbour. He didn't graduate!

Some of these with the more unusual names should be easy to track down.

Alan Jellie Re-internment

On 9th June I represented the OTU National Committee at the Alan Jellie (3/67) re-internment in Adelaide. I was picked up at the airport by 3/68 Classmate Don Fairweather and taken to the service. There were about a dozen OTU members there, along with 20 – 30 men wearing the light blue Aviation Corps berets. There would have been about 100 or so civilians there, along with an Army Funeral Party. The weather was cool, but not unpleasant, until it was time for the Army Funeral Party to bring the casket to the graveside, when the heavens opened. From then there was some rain during the committal service.

After the service Don and I joined the Wake at a nearby hotel, before Don and I joined Neil Curnow for dinner at another venue. I stayed the night with Don and Carmel and Don took me to the airport the next morning.

The presence of me, representing the National Committee was appreciated by the Jellie family, as it was by the other OTU members.

Neil Leckie
3/68
Editor
The Scheyvillian

Annex A to The Scheyvillian/Memorabilia Report



ARMY MUSEUM OF OFFICER TRAINING
Royal Military College Duntroon ACT 2600

Phone: (02) 6265 9733 FAX: (02) 6265 9052
Email: Duntroon.Museum@defence.gov.au



STRATEGIC PLAN 2015–2017

The Australian Army Museum of Officer Training (AMOT) is a sub-unit of the Australian Army History Unit (AAHU) and is in the chain of command of Army Headquarters. It is located in the Royal Military College (RMC) Garrison precinct at Duntroon, in the Australian Capital Territory.

MISSION

To record, maintain, preserve and promote the history and moveable cultural heritage of the Australian Army's officer training institutions, in order to educate, train, and inspire Officer and Staff Cadets. It is also to enhance broader Defence and Community awareness of the development and history of these institutions. 1

VISION

AMOT will be nationally recognised as a vital source of learning and inspiration for current and future Army leaders and to showcase the achievements of the Australian Army's officer training institutions and their graduates.

VALUES

AMOT will promote the Australian Army's core values of Courage, Initiative and Teamwork as exemplified by an Australian Army Officer.

GOALS

Recognising the role of RMC as Australia's Army Officer Training institution, the goals of AMOT are to:

1. support RMC's ability to learn from, and be inspired by, the history and heritage of current and past Australian Army officer training institutions;
2. provide RMC with tangible evidence of its history and heritage;
3. promote esprit de corps within RMC; and
4. promote a positive image of RMC to the public.

1 Army Officer Training Institutions with collections in this museum are the Royal Military College (RMC) – 1911 to present; Officer Cadet School, Portsea (OCS) – 1952 to 1985; Women's Royal Australian Army Corps, Officer Cadet School (WRAAC OCS) – 1952 to 1984; Officer Training Unit, Scheyville (OTU) – 1965 to 1973.

Goal 1. Support RMC's ability to learn from, and be inspired by, the history and heritage of current and past Australian Army officer training institutions

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Goal 1. Support RMC's ability to learn from, and be inspired by, the history and heritage of current and past Australian Army officer training institutions

Strategy 1: Collect, preserve, display and interpret objects of historic and cultural value to RMC with a focus on leadership.

Strategy 2: Collect and preserve documentation (including the Archive of Cadet training records), such as manuals, pamphlets, reports, instructions, photographs, slides, maps, charts and the like relating to the development of Army Officer Training in the Australian context.

Strategy 3. Support the study of military history with a focus on officer training in Australia, by providing access to the collection for Cadets and Staff.

Strategy 4. Support Cadets and Staff in achieving the training and learning objectives of RMC by providing the resources of the Museum.

Strategy 5. Continually develop the skills of Museum staff and volunteers in museum management and curatorial practice through the attendance at courses, seminars and workshops.

Goal 2. Provide RMC with tangible evidence of its history and heritage

Strategy 1. Collect, preserve, display and interpret objects of historic, cultural and/or technical value to Officer Training establishments of RMC, OCS Portsea, OCS WRAAC School and OTU; and the Duntroon garrison precinct.

Strategy 2. Build an efficient and accountable museum through effective governance, collection policies and activities.

Strategy 3. Manage the AMOT collection in accordance with Australia Army History Unit (AAHU) Museum Management policy.

Strategy 4. AMOT will ensure that adequate provision is made for the physical care and conservation of the collection and consider environmental factors, handling and storage of objects to ensure that deterioration is minimised.

Strategy 5. Conduct research into the history of Army Officer training institutions and provide access to this information for the benefit of interpretive projects and displays. Develop interpretative strategies including exhibitions, labels, signage etc.

Goal 3. Promote esprit de corps within RMC

Strategy 1. Actively seek and encourage visits from RMC cadets and staff to the museum. Build connections with graduate associations. Enhance Cadets awareness of the traditions and customs that contribute to the esprit de corps of the Army.

Strategy 2. Utilise the AMOT collection to inspire Army's next generation of leaders by explaining Army's role in the nation's story and emphasising the distinctive features of the Army experience and its values.

Goal 4. Promote a positive image of RMC to the public

Strategy 1. Provide the public with access to the museum facilities by providing regular opening hours for public access to exhibitions.

Strategy 2. AMOT will contribute to RMC public events such as RMC open days and

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graduate parades.

Strategy 3, Encourage active involvement of the general public through the volunteer program.

Strategy 4. AMOT communication policies are published and maintained.

Review

This plan is to be reviewed and updated annually.

D.C.Bucholtz

**Major
Manager (Acting)
Army Museum of Officer Training
January 2016**

Appendix 4

QUEENSLAND CHAPTER REPORT

Activities for 2016

- Monthly luncheons have continued successfully on the second Thursday of every month at Fridays Restaurant, Eagle Street, Brisbane. These traditional lunches were dwindling in numbers but over the last year have had resurgence in popularity with an average of 10 to 12 members each month.
- Anzac Day March - Following considerable interest from the guys we had 18 members march as a group of proud former officers. Unfortunately we have had dwindling numbers coming to the after march buffet luncheon at the USC club due to their Corps commitments. We have therefore made the decision not to sponsor a luncheon next year.
- The Annual Black Tie Dinner was held at the United Services Club on 2th April 2016. We had 44 very keen starters including two of our Patrons Brigadier Dick Flint accompanied by Danae, plus Brigadier Stan Maizey accompanied by his daughter Courtney Maizey- Baker. The night was a resounding success with grace said by Hugh Begbie and a host of tall tales from Laurie Muller, Owen Williamson and Michael Hart on activities relating to OTU. Laurie spoke about Gordon Sharp; Owen Williamson spoke about his trip to Long Tan and Cambodia, whilst Michael spoke about our continued support for Vitae, who look after troubled youth.
- We propose to have a mixed luncheon in October for the men to bring their partners along to the traditional luncheon held at Fridays. This is in response to their requests to have a luncheon at the same time as the guys.
- Our finances are in good shape and we have \$3252.63 in the bank thanks to a very recent top up from the National Committee of \$1,090.00 for our return of subs. Once again, when we receive our allocation of state funds from the National Committee for Youth leadership we will make a donation to "Vitae" who provide outward bound type courses.

Owen Williamson (4/70)
Chairman
Queensland State Chapter
OTU Association

Secretary's note:

Owen also advised that he visited the Long Tan Memorial earlier this year and laid a wreath for Gordon Sharp.

Appendix 5

NEW SOUTH WALES CHAPTER REPORT

Introduction

The NSW Chapter continues to meet on a regular monthly basis for lunches, and attends other commemorative events, with around 10% of members participating.

Activities

- Monthly Lunches

The Athenian Greek Restaurant continues to be popular, especially given the central location and convenient transport links. Numbers vary from 6 - 15, and it is usual to be able to have sufficient payments collect to contribute \$10 per person per month towards Youth Leadership.

- Anzac Day March

Under the guidance of Dick Adams (3/72) this year's March was again well supported, having 28 marching behind the Scheyville Banner.

- Anzac Day Lunch

Dick Adams also organised an after-March luncheon at the NSW Masonic Club which was also well attended by 35, including a few partners.

- Queen's Birthday Honours

A real stalwart of our Chapter, Dick Adams, APM, RFD, was awarded the Medal (OAM) of the Order of Australia in the General Division, for services to veterans and their families and to the community. The Chapter salutes Dick for recognition well deserved.

- Gordon Sharp Last Post Ceremony

Approximately 18 members and partners from NSW attended. All felt that the AWM ceremony and dinner afterwards, was a particularly special event.

- Tony Sonneveld 'Last Hurrah'

Given Tony's well publicised terminal condition, on 29th August a lunch was held at the NSW Masonic Club to honour his services to the Association. MC'd by Dick Adams, the event had 86 people in attendance, and included a piper from the City of Sydney Pipes & Drums. Frank Miller (National President), Ray Elder (National Treasurer), Neil Leckie and Owen Morgan attended, representing the Victorian Chapter and National Association.

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- Battle for Australia Dinner

This year saw the first anniversary of the Dinner being held at the NSW Masonic Club on the 9th September (to coincide with National commemorations). We again had seven Scheyvillians attend, where the guest speaker was Colonel Sandy MacGregor. Colonel MacGregor recounted his experiences as OC 3 Field Troop in South Vietnam, and his role in the nascent development of the 'Tunnel Rat' story.

Future Activities

- Monthly Lunches

These will continue at the Athenian Greek Restaurant on the 3rd Wednesday of every month (excepting December & January).

- Christmas Lunch

It is planned to repeat the Harbour cruise lunch as held in 2014. The last event attracted some 60+ (including partners).

Financial

As the requirement for financial activities is now minimal, the NSW Chapter account, as well as residual funds from the National Reunion Account have been transferred to the National Treasurer.

These funds remain available to the Chapter, and current sit at approximately \$4,000.00.

Conclusion

In an attempt to update their status, letters are being sent to approximately 50 Scheyvillians for whom we have no email address. We continue to attempt to improve our reach to lapsed memberships and inactive Scheyvillians, and to actively maintain updates with Graeme Chester.

This month a note will go out the Chapter reminding members of upcoming activities. As well, included is an announcement of my retirement at the end of the year, and seeking a replacement for the role of State Chairman.

Booka
John Bushell
4/69
Chairman
OTU Association NSW Chapter

Tuesday 13th September 2016

Appendix 6

VICTORIAN CHAPTER ANNUAL REPORT 2015/16

The Victorian Chapter has enjoyed another successful twelve months. It is also worthy of note that this is its seventh year of responsibility for the National Association.

Perhaps the highlight was the activities of the ANZAC weekend. We were able to bring forward the annual dinner to coincide with the 1/70 Class reunion. As always the function was a hearty success but this time it was further enhanced by the inclusion of a large group on non-Victorians.

The 1/70 Class swelled our march to the Shrine numbers to some seventy Scheyvillians. At the completion we adjourned to the Heroes Club in Toorak, with the ladies, for a meal and much fellowship. All up it was a most memorable day.

The Victorian Chapter would be happy indeed to host future Class reunions at the annual dinner and, if possible, to incorporate the ANZAC commemorations. States considering this offer are asked to contact Secretary Bernie Gleeson.

On to other matters. The tenth annual Victorian golf day was held in October at the Waverley Golf Club. Again over twenty four Scheyvillians, family and friends took to the course after a sandwich lunch. As always, it was great fun and the 'nineteenth-hole' fellowship most enjoyable.

The Annual Geddes Dinner also celebrated a tenth anniversary. Our special invitee for the evening was Dougal Geddes, son of the first Commandant, Brig Ian Geddes. We also had two DS and three interstate visitors. Over sixty people attended.

Our guest speaker was Dr Ross McMullin. Dr McMullin is a renowned biographer with several highly acclaimed books to his credit. He spoke on one of these, "Pompey Elliot", detailing much of this outstanding WW I Australian soldier.

Once more we are grateful to Ray Elder for his organisation of this fine event.

In early April Scheyvillian players and, again, family and friends, gathered at the Kooyong courts for the Annual Tennis day. This again was a great success as was the convivial meal after in the club bistro. Sincerest thanks go to Denise Cosgriff and Col Lindsay (2/67) for putting it together.

The monthly luncheons, held at Melbourne's RACV Club, have continued successfully. We are grateful indeed to Brian Cooper for his organising these convivial get-togethers.

Once more the Association was a major sponsor for young people attending the Lord and Lady Somers Camps. This year we fully or partially paid for eighteen young "groupers".

Several Victorian Scheyvillians took the opportunity to visit the camp and observe first-hand the activities undertaken by the youthful attendees.

Financially, the Chapter remains on a sound footing. Sincere thanks go to Treasurer Ray Elder for his valued contribution in this capacity.

My I also thank Brian Cooper, Bernie Gleeson, Graeme Chester, Neil Leckie, Robin Hunt,

Officer Training Unit Association INC
AOO56551B

Roger Nation, Peter Don, Rob Youl, and Alan Brimelow for their much appreciated contribution to the State's operation.

Frank Miller
Chairman, Victorian Chapter
4/67

Appendix 7

TASMANIA CHAPTER REPORT

The Tasmanian Chapter OTU continued to support members through contact and luncheons.

Due to the low numbers of eligible Scheyvillians and their diversity of residence in Tasmania together with a high number who wish no contact, the decision was made that Tas chapter would not march as a group at any occasion unless special circumstances presented. Those who march do so with other organisations with whom they have had military association.

Tas Chapter is not involved in youth leadership activities within the state as it is felt by members that the organisational requirements are far outweighed by the small contribution that we would make.

During the year our membership continued to support functions, with most attending at least one luncheon and most three or the four. Three were held in Hobart and one in Launceston. These functions are looked forward to and the variety of Scheyville and other military experiences exchanged. Due to mainly different classes attending, this gives insight to the changes that occurred over the life of Scheyville.

Any interstate visitors and spouses are welcome to attend our lunches. Details are promulgated on the OTU website. Outside these times however do not hesitate to contact myself, or Ray Williams, and we would endeavour to meet with you.

Financially we are not strong but solvent thanks to the rebates from national. We have approximately \$300 in the bank.

This year we lost one of the chapter's stalwarts. As has been previously reported David Taylor passed away this year. Although not graduating, David and wife Annie were keen attendees and David related his many experiences. We have extended an invitation to Annie to attend future functions.

We congratulate National for picking up on representation at Last Post Ceremonies at the War Memorial.

I would like to thank all who put up their hands to organise the luncheons throughout the year. I would also think Ray Williams for his maintenance of the list of addresses.

Finally I would like, on behalf of the chapter, to thank the national committee for their continued governance. Also thank Neil Leckie for his dedication to the memorabilia and the journal. We are indeed fortunate to have Neil.

Dennis Townsend
2/70
Chairman

Appendix 8

SOUTH AUSTRALIA CHAPTER REPORT

We have 45 on our mailing list.

Our Annual Foundation Day Lunch was held on Sun 03Apr at The Salopian Inn in McLaren Vale. 16 OTU graduates and partners attended. A great day.

The ANZAC Day March once again saw us with our own position and 14 marched. The weather was a lot kinder than last year. The Exeter was the venue for post-march rehydration. We have been allocated our own position again for 2017.

On 09Jun, 11 Scheyvillians attended the re-internment of 2Lt Alan Jellie(3/67). An excellent military funeral sadly spoiled by heavy rain and strong winds.

We thank Tasmania for its offer of joining their youth leadership funds with ours in support of Operation Flinders. We will await the outcome of membership renewals before sending the consolidated donation to them, later in the year.

Our next function will be the Annual Remembrance Day lunch on Fri 11Nov.

South Australia doesn't hold funds of its own. They are in the care [we hope] of the National Treasurer.

Gary Vial
3/69
Coordinator, South Australia

Appendix 9

WESTERN AUSTRALIA CHAPTER REPORT

Dear Members of the Committee of the OTU Association, thank you for maintaining the Association and the representing the interests of the graduates of OTU Scheyville.

Our group, although small, remains active & cohesive. This is demonstrated by;

1. Member quarterly lunch at the Romany, 105 Aberdeen Street, Northbridge, Friday 05/08/2016.
Confirmation to Frank LeFaucheur. Attendance will vary from 15 to 25.
2. Annual South-West weekend early in the year, organised by the local members, including JayMcDaniell, David Eyres and Ken Waller. This year, 05 February starting at the Busselton Yacht Club, visiting local venues and Ron & Philippa Packer's residence of significance.
3. Informal groups pursuing their joint interests, such as drinking at David Atkinson's winery and the crewing of his yacht. Keen participants being Graham Mathieson, Bruce Thorpe and some unknowns.
4. The showing of the artistic pursuits of Christine LeFaucheur, assisted by members and their partners. (Chris has her own website now: chrislefaucheur.com)
5. Attendance at Anzac parades, Perth, Busselton & Albany.
6. Continual contact between local OTU veterans and voluntary work by members such as Duncan Warren participating in Legacy, the RSL & supporting the servicemen based Trust Funds.

Now that the 1/65 graduates are close to 72 YOA and starting to thin out, consideration may be given to an Annual Reunion.

Alternatively, the states organise their local get-together, being of some significance, sometime in the future, in part funded by the Association on a subsidy of their membership attending.

We appreciate your enthusiasm for OTU's continuing relevance.

Regards,

David Ward
2/66

Appendix 10

AUSTRALIAN CAPITAL TERRITORY CHAPTER REPORT

Approximate Number Active members

The ACT Chapter has 55 active members on the mailing list which covers an area including the ACT, and an area within two hours drive of Canberra. This extra area overlaps the NSW Chapter area; however members in this area are included for practical purposes.

Functions/Gatherings/Dinners held throughout the year

A monthly luncheon is held on the third Friday of the month from February to December at the Royal Canberra Golf Club or the Commonwealth Club. Other activities include a Ladies function held in the autumn, the Annual Dinner and a Christmas Lunch.

OTU Youth leadership Activities

The ACT Chapter continues to support the Rotary Youth Leadership program with an annual donation.

ANZAC Day and other Commemoration Activities

The Chapter was well-represented at this year's ANZAC Day March, and will be actively involved in the Last Post Ceremony at the AWM on the 18th August to commemorate Gordon Sharp.

Financial Situation

We have \$3,683 in the bank.

Point of Interest

Chris Topp (2/68) passed away recently from cancer and his funeral will be in Canberra on 5th July at Chevalier College. Should any OTU members be interested in flying in to attend, I will be available to pick them up.

W. Bucknall
2/68